

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF MEDINA HELD IN THE TOWN OF SHELBY HALL ON JULY 25,  
2011 AT 7:00 P.M.

Present: Mayor Adam Tabelski

Trustees Andrew Meier, Mark Irwin, Susan Squires, Mark  
Kruzynski

Fire Captain Michael Maak, Police Chief Jose Avila, DPW  
Supt. Peter Houseknecht, Code Enforcement Officer  
Martin Busch

Attorney Matthew Brooks

Mayor Tabelski called the meeting to order at 7:00 p.m. with the  
Pledge of Allegiance to the flag.

A motion was made by Trustee Meier and seconded by Trustee  
Irwin. The minutes of July 11, 2011 are approved as submitted.

All ayes  
Motion carried.

The Mayor advised the Board that a Supervisors and Legislators  
meeting would be held on July 26 at 6:30 p.m. at the Orleans County Fairgrounds.

The Mayor noted that a request for a block party on Roseland  
Avenue had been withdrawn.

He also noted that a previously scheduled Mustang Band Boosters  
event had been postponed until further notice.

The Mayor referred the Board to a letter that had been received  
from Pamela Benben Owen regarding a request to waive a late penalty assessed to her  
parent's water bill. He said that it was not the Village's policy to waive penalties for any  
reason. Attorney Brooks offered that this practice could violate the law as this could be  
considered a governmental benefit and would be inappropriate. Mayor Tabelski will  
communicate this to the Benben family.

The Mayor also referred the Board to a letter received from Chad Kenward, Police Union President, requesting use of the new weight room. The Board agreed that the Police are authorized to proceed with an agreement and waiver similar to that used by the Fire Department.

John Sawyer of WNY Energy has communicated to the Mayor a request to tie into the Village sewer system. Supt. Houseknecht advised that he would need more information. The Mayor and the Supt. will collaborate on a letter to Mr. Sawyer.

Police Chief Avila requested an executive session to discuss a personnel matter.

Code Enforcement Officer Busch reported that he had received the site plan for Tractor Supply Company's opening in the old Ames Plaza on Maple Ridge Road. The Planning Board is set to review this on August 2 followed by the County Planning Board at their September meeting.

Code Officer Busch also gave the Board an update regarding the mowing bill for Mrs. Thompson's property on Church Street. He said that Supt. Houseknecht had the property on Church Street surveyed and that Mrs. Thompson does own the property in question. The area has been taped and painted to mark the boundaries.

He also noted that there are five properties in a two block area of Church and Starr Streets that appear to be "beyond violation." He requests that Board members view these sites.

Fire Captain Maak requested the Board authorize the purchase of the Compliance Manual from Watermark Healthcare Compliance at an annual cost of \$1,200. Maak reported that this fee was already budgeted. The Board agreed.

Trustee Meier asked Captain Maak about a bill from Emergency Services Marketing for an "IamResponding.com" subscription. He remarked that he had no issue with paying the bill but was questioning Chief Zinkievich's authorization to sign this agreement on behalf of the Village. He noted that he would rather the Mayor sign these agreements.

Supt. Houseknecht and Police Chief Avila both offered that they had signed agreements or contracts for services required to administer their departments. The Board will look into the issue of authorization to sign contracts and/or service agreements.

Supt. Houseknecht informed the Board that 400 feet of water line had been replaced as a result of the State road re-construction project on Maple Ridge Road. He noted that the cost of this was divided between the State, Keeler Construction and the Village, with the Village supplying the pipe and labor at a cost of around \$1,200.

He also reported on several other projects his department is working on including sewer pipe replacement between St. Mary's Church and the manhole on Eagle Street, removing a 12 ft section of water main on South Main Street and continued tree stump grinding.

A motion was made by Trustee Meier and seconded by Trustee Kruzynski. The bills as presented are authorized to be paid.

All ayes  
Motion carried.

A motion was made by Trustee Kruzynski and seconded by Trustee Squires. The meeting is adjourned into Executive Session at 7:55 p.m.

All ayes  
Motion carried.

The regular meeting reconvened at 8:10 p.m. to handle remaining business before the Board.

The Mayor informed the Board that Peter had taken the civil service test for his position as superintendent and received a passing grade. The certification of eligibles list was received from civil service and a motion was needed to appoint Peter from that list.

A motion was made by Trustee Meier and seconded by Trustee Squires. Peter Houseknecht is appointed to a permanent position as Supt. of Public Works and Utilities at his current salary of \$64,000, for a probationary period of 26 weeks.

All ayes  
Motion carried.

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A motion was made by Trustee Squires and seconded by Trustee Irwin. The meeting is adjourned at 8:55 p.m.

Respectfully submitted,

Deborah L. Padoleski  
Deputy Clerk-Treasurer