

Village of Medina Planning Board

Christopher M. Busch, Chairman
Tom Snyder
Christopher Goyette

John Dieter, Vice Chairman
Kathy Blackburn
Larissa DeGraw
Mary Lewis

Village of Medina Planning Board Meeting Minutes June 7, 2016

On **Tuesday June 7, 2016** the Village of Medina Planning Board met in the Council Chambers of City Hall with the following members present: Chris Busch, John Dieter, Tom Snyder, Kathy Blackburn, Chris Goyette, Larissa DeGraw and Mary Lewis. Village Code Enforcement Officer Martin Busch was also in attendance.

Acceptance of Minutes

Minutes of the May 3, 2016 meeting were reviewed. A motion to approve the minutes was made by Tom Snyder, seconded by Kathy Blackburn and unanimously carried.

Old Business

The Board viewed design drawings for the monument type sign to be installed at Pride Pak on Maple Ridge Road. No action was required.

New Business

The Board reviewed an application for a Certificate of Appropriateness for a non-illuminated front façade sign proposed for 530 Main Street. The proposed sign will be the same size, font and colors as a previous sign at that location. The Board found that the proposed design met the required standards.

A motion was made by Kathy Blackburn to issue the Certificate of Appropriateness, seconded by John Dieter and unanimously approved.

Transient Business Law

There was discussion of proposed changes to the Transient Business Law to include food trucks. The matter was tabled pending further edits.

Other Business

The Board reviewed specifications for an upgrade of street light fixtures on Main Street. It was agreed that samples of various bulb types should be seen before a decision is made. The matter was tabled pending further discussion at the next meeting.

Building Department Report

The Code Enforcement Officer updated the Board of progress on the Pride Pak project and landscaping issues at the Family Dollar site. The Dollar Tree project in the Tops Plaza has started.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn seconded by Tom Snyder and carried. The next Planning Board meeting will be held on Tuesday July 5, 2016 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Martin R. Busch
Acting Secretary