

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, JANUARY 14, 2019 AT 7:00 P.M. IN THE CLERK'S OFFICE CONFERENCE ROOM.

Present: Mayor Michael Sidari
Trustees Owen Toale, Todd Bensley, Timothy Elliott, Marguerite Sherman
Code Enforcement Officer Martin Busch, DPW Superintendent Joseph Perry
Attorney Matthew Brooks

The Mayor opened the Public Hearing at 7:00 p.m. on proposed amendments to the Western Orleans Comprehensive Plan. No interested persons appeared to speak and the Mayor closed the Hearing at 7:03 p.m.

A motion was made by Trustee Elliott and seconded by Trustee Toale. The proposed amendments to the Western Orleans Comprehensive Plan are agreeable to the Village Board.

All ayes
Motion carried.

The Mayor read a letter from Jim Hancock of the Medina Sandstone Society. They are requesting space in the Village Hall to display additional "Hall of Fame" honorees, as well as a sign directing visitors to the display.

The Mayor reported that he had attended a meeting with Orleans County EDA and Town of Shelby officials regarding the acceptance of CDBG funds to finance a joint project with the Village for the construction of a pedestrian bridge and/or sidewalk on Maple Ridge Road over Oak Orchard Creek.

A motion was made by Trustee Bensley and seconded by Trustee Elliott. The following resolution authorizing receipt of a grant of Community Development Block Grant income from the Town of Shelby to Improve Pedestrian Access and Connectivity along the Maple Ridge Corridor.

WHEREAS, The Town of Shelby (the "Town") was the recipient of a \$530,000 grant from the New York State Housing Trust Fund Corporation represented by the Governor's Office for Small Cities through the Community Development Block Grant (CDBG) Program (GOSC Grant #1065ED400-02) (the "CDBG Grant"), and

WHEREAS, the Town entered in an agreement with the County of Orleans Industrial Development Agency ("COIDA") dated March 12, 2002 (the "Subrecipient Agreement") pursuant to which the Town provided \$510,000 of the CDBG Grant proceeds to COIDA for the purpose of making a loan to a business, and

WHEREAS, pursuant to the Subrecipient Agreement, any Program Income, as defined in the CDBG regulations (“Program Income”), resulting from the use of the CDBG Grant was to be used by COIDA to administer a revolving loan fund which was designated as the Orleans Revolving Loan Fund (“ORLF”), which loan fund was also to be partially funded with Program Income resulting from the use of CDBG grants made to Orleans County, the Towns of Albion and Yates and the Village of Holley, which also entered into Subrecipient Agreements with COIDA, and

WHEREAS, the use of Program Income is subject to certain rules and regulations promulgated by the United States Department of Housing and Urban Development (hereinafter “HUD”) and the New York State Office of Community Renewal (hereinafter “OCR”), and

WHEREAS, OCR has notified the Town and other recipients of CDBG funds that it is requiring that all Program Income not spent on, or committed to, CDBG-eligible activities by March 31, 2019 be paid to the OCR by April 30, 2019, and

WHEREAS, any proposed use of Program Income prior to March 31, 2019 must be approved by OCR, and

WHEREAS, in response to OCR’s directive, by a resolution adopted on November 13, 2018, the Town authorized certain actions with respect to the ORLF, including the use of Program Income contained in the ORLF for any eligible CDBG activity, and approved amendments to the Subrecipient Agreement, including changes to provide for the remittance to the Town of its pro -rata share of Program Income in the form of cash on hand in the ORLF; and

WHEREAS, the Village has determined that the construction of certain improvements along the north side of Maple Ridge Road east of Route 63, including the construction of a pedestrian bridge where the road crosses Oak Orchard Creek and, subject to funding availability, the construction of a sidewalk (referred to herein as the “Improvements”), would provide increased access and connectivity and enhance the mobility of residents of a low-income census tract in the Village of Medina, and

WHEREAS, the Town, by a resolution adopted on January 8, 2019, has authorized the use of its pro-rata share of the Program Income held as cash on hand in the ORLF, as remitted to it by COIDA, to make a grant to the Village to fund the CDBG-eligible Improvements.

NOW, THEREFORE, BE IT

RESOLVED, that, subject to the approval of OCR, the Village shall receive a grant (the “Grant”) of the Town’s pro-rata share of the Program Income held as cash on hand in the ORLF, as remitted to the Town by COIDA, to be used to fund the CDBG-eligible Improvements, and be it further

RESOLVED, that the Village enter into a Grant Agreement with the Town which shall provide for the disbursement and use of the Grant proceeds to fund the Improvements in a manner consistent with CDBG program requirements and applicable statutes, rules and regulations, such Grant Agreement to be subject to the approval of the Village Attorney, and be it further

RESOLVED, that following the Village Attorney's review, the Mayor be, and hereby is, authorized to execute the Grant Agreement with the Town and such other documentation as is required to effectuate the actions approved in this Resolution.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The Mayor is authorized to request a Civil Service test be scheduled for the position of Code Enforcement Officer.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The Village of Medina Election will be held at the Senior Citizens Center, West Avenue, Medina, New York on Tuesday, March 19, 2019 and the polls will be open between the hours of 12:00 noon and 9:00 p.m.; and further, the Village will not hold a registration day, but rather utilize the Orleans County Voter Registration Roll for purposes of the General Village Election.

All ayes
Motion carried.

Supt. Perry reported that his department had been busy cutting trees, taking down Christmas decorations, flooding the ice rink at Butts Park, performed maintenance on several vehicles, and plowed and salted the roads.

Code Enforcement Officer Busch informed the Board that upon his retirement a secretary would be needed to perform clerical duties for the Planning and Zoning Boards, duties that he had always handled. He also noted that there were still vacancies on the Zoning Board and requested they be advertised on the Village website.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The meeting is adjourned to Executive Session at 8:05 p.m. to discuss pending litigation.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The Executive Session is adjourned at 8:25 p.m.

All ayes
Motion carried.

Respectfully submitted,
Deborah L. Padoleski, Clerk-Treasurer