

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, JANUARY 25, 2021 AT 7:00 P.M. IN THE VILLAGE CLERK'S OFFICE AND VIA VIDEO CONFERENCE.

Present: Mayor Michael Sidari

Trustees Owen Toale, Todd Bensley, Marguerite Sherman, Timothy Elliott

Fire Chief Matthew Jackson, Police Chief Chad Kenward, DPW Supt. Jason Watts, Code Enforcement Officer Daniel Gardner, Clerk-Treasurer Deborah Padoleski

Attorney Matthew Brooks

Mayor Sidari called the regular business meeting to order at 7:00 p.m. and provided an opening statement regarding the Open Meetings Law:

"The Village of Medina Board of Trustees acknowledges that we are deviating from the NYS Open Meetings Law due to the COVID-19 Pandemic and to be in compliance with Governor Cuomo's Executive Order 202.1 addressing the conflict between the requirements of the Open Meetings Law and the Governor's emergency orders limiting gatherings."

The Mayor recognized Scott Robinson, who was in attendance on behalf of the members of the Committee on Police Reform and Reinvention Collaborative. This Committee was formed in response to Governor Cuomo's Executive Order 203. Mr. Robinson presented the Board with a draft report detailing a review of the policies, procedures and strategies of the Medina Police Department with a plan for improving those areas to better serve the community, regarding any racial bias or disproportionate policing of the communities of color. The Board thanked Mr. Robinson and his committee for their hours of volunteer service in this endeavor. The draft report will be reviewed and a Public Hearing will be scheduled for comments from the public before adoption.

Mayor Sidari also recognized Daniel Rosentreter who referred to his letter written to the Board regarding the Medina Memorial Bluebird Trail. Mr. Rosentreter is requesting permission to install bluebird houses in all of the parks in the Village and Boxwood Cemetery. He is hoping to encourage the growth of the population of our state bird. He has secured all materials and volunteers for the project and there would be no cost to the Village. The Board was interested in the project and had several questions. It was suggested that Mr. Rosentreter work with Supt. Watts regarding location of the houses.

A motion was made by Trustee Toale and seconded by Trustee Elliott. Daniel Rosentreter has permission to proceed with his proposed Bluebird Trail project, with prior approval from Supt. Watts regarding locations of the bluebird houses.

All ayes

Motion carried.

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Mayor Sidari reported that he had received three requests for payment arrangements on delinquent water bills. According to Governor Cuomo's Executive Order regarding COVID-19, utilities are prohibited from terminating service to delinquent accounts, specifically if they attribute the delinquency to a change in their financial situation as a result of the pandemic. The Mayor distributed forms for self-certification of this change in financial situations. The three customers, and any others, will be asked to complete these forms to be submitted to the Board for review and approval.

The Mayor read correspondence from a resident who was requesting the late charge be removed from a water bill that he paid on the last day to pay, but after business hours. This resident has had the rules regarding the due date explained to him on several previous water billing cycles and was aware that water bill payments need to be received in the clerk's office on the due date prior to the close of business. No further action was taken.

Mayor Sidari introduced Jeremy Hughes from Barton and Loguidice who informed the Board of a grant opportunity through the CDBG program to perform a survey of the water lines in the Village. This grant would require a \$2,500 cash match if awarded. A public hearing would need to be scheduled to authorize applying for this grant.

Fire Chief Jackson requested permission to apply for an Assistance to Firefighters Grant for the purchase of a fire truck to replace Engine 10.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. Chief Jackson is authorized to apply for an Assistance to Firefighter's Grant for the purchase of a fire truck to replace Engine 10, with a \$30,000 Village share.

All ayes
Motion carried.

Mayor Sidari referred to proposals by Bergmann for their assistance in preparing an application for Round 5 of the Downtown Revitalization Initiative.

A motion was made by Trustee Bensley and seconded by Trustee Toale. The Mayor is authorized to sign an agreement for the Alternative #1 Proposal from Bergmann for their assistance with preparing an application for the Downtown Revitalization Initiative Grant, Round 5, for a fee of \$3,500.00.

All ayes
Motion carried.

The Board discussed the issue of frequency of yard waste and brush pick-up with Supt. Watts and decided that this would be a task for the first Monday of the month.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The Mayor is authorized to sign the Memorandum of Understanding with the Village of Medina CSEA, regarding the modifications to the collective bargaining agreement covering the period June 1, 2018 through May 31, 2021, specifically adding the new position of "Foreman", whose rate of pay will be \$1.10 above the selected/promoted employee's current hourly rate for each year and step; and removing the position of Working Supervisor and its associated wage from each and every section of the salary schedule.

All ayes
Motion carried.

A motion was made by Trustee Bensley and seconded by Trustee Elliott. The Village hereby accepts a one-to-one matching grant for a maximum of \$10,500.00 from the Erie Canalway IMPACT! Grant Program, for an ADA accessible kayak launch, attached to Village of Medina-owned docks currently permitted in the Erie Canal Basin by the New York State Canal Corporation.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Bensley. In keeping with the Village of Medina Ordinance regarding the Zoning Board members' terms of appointment, the term expiration dates of current Zoning Board members are hereby extended by two years.

All ayes
Motion carried.

The Mayor introduced "My City Pocket", a Google application that can be downloaded to resident's smartphones to keep them updated on Village events. The subscription service costs \$450.00 per year. The matter was discussed and tabled.

The Village Board discussed Building Façade Lighting Standards in the Historic Preservation District as presented by the Medina Planning Board. These changes would require a local law to be adopted following a public hearing.

The Village Board also discussed the proposed Mural Regulations in the Historic Preservation District. These changes would also require a local law to be adopted following a public hearing.

Fire Chief Jackson reported that there were two vacancies in the Fire Department and requested a Civil Service list be obtained for filling those vacancies.

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A motion was made by Trustee Toale and seconded by Trustee Bensley. Chief Jackson is authorized to request the Certificate of Eligibles list from Orleans County Civil Service for the positions of Firefighter-EMT and Firefighter-Paramedic.

All ayes
Motion carried.

Chief Jackson reported that Firefighters Buffin, Cullen, Desabrais and Urquhart, have reached the end of their Probationary periods and achieved Permanent status.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The Mayor is authorized to request a Civil Service exam for the position of Superintendent of Public Works.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. A public hearing is scheduled for February 8, 2021 at 7:00 p.m. via Zoom video conferencing, to discuss community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2020 program year.

All ayes
Motion carried.

A motion was made by Trustee Bensley and seconded by Trustee Sherman. A public hearing is scheduled for February 22, 2021 at 7:00 p.m. via Zoom video conferencing, to discuss proposed Local Law No. 1-2021, Mural Regulations – Historic Preservation District.

All ayes.
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. A public hearing is scheduled for February 22, 2021 at 7:05 p.m. via Zoom video conferencing, to discuss proposed Local Law No. 2-2021, Façade Lighting Standards and Regulations – Historic Preservation District.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Bensley. A public hearing is scheduled for February 22, 2021 at 7:15 p.m. via Zoom video conferencing, to discuss the proposed plan for Police Reform and Reinvention Collaborative.

All ayes
Motion carried.

The Mayor advised that Barton & Loguidice has submitted a proposal to provide engineering for creating a capital improvement plan for the upgrade of the Village's six sanitary sewer pump stations. These upgrades would include new pumps, control panels, piping and various other improvements. Two proposals were submitted. Option A for \$5,000 provides a technical memorandum including basic cost information on upgrading the five pump stations. Option B, in the amount of \$20,000, would provide a more detailed Preliminary Engineering Report, including cost information and other data required by NYSEFC/USDA to be funding agency compliant.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The Mayor is authorized to sign the proposal from Barton & Loguidice, Option B, in the amount of \$20,000.00 for engineering services related to the upgrade of the Village's sanitary sewer pump stations.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The Clerk-Treasurer is authorized to issue payment to Orleans County Self Insurance in the amount of \$26,577, the amount under-billed from an incorrect calculation by Orleans County Self Insurance, and to transfer those funds from the contingency account as an increase to the original budgeted amount, payable at the end of the fiscal year.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The requirement for Planning and Zoning Board members to attend at least four hours of annual training, is hereby waived for this year due to the lack of training sessions available by New York State.

All ayes
Motion carried.

A motion was made by Trustee Bensley and seconded by Trustee Elliott. Resolved, the Village of Medina Election will be held at the Senior Citizens Center, West Avenue, Medina, New York on Tuesday, March 16, 2021, and the polls will be open between the hours of 12:00 noon and 9:00 p.m.; and the Village will not hold a registration day, but rather utilize the Orleans County Voter Registration Roll for purposes of the Village Election. Further resolved, that Linda Deyle, Norma Huth, Mary Ann Ander and Cynthia Kiebal are appointed Inspectors of Election, with Linda Deyle as Chairperson, and the hourly rates of compensation for the Chairperson and Inspectors will be \$13.00 and \$12.50 per hour, respectively.

All ayes
Motion carried.

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Police Chief Kenward submitted his reports for December and January. He acknowledged Officers Navas, Reeves and Meredith for their efforts in assisting a resident with a severe dog bite. The Chief submitted a proposal from Lexipol for their services in implementing a policy and training platform. He also praised Lt. Draper, Scott Robinson and the rest of the Police Reform Committee for their efforts in developing the Police Reform and Reinvention Collaborative Plan.

Code Enforcement Officer Gardner submitted his reports for November and December, along with a 2020 year end summary report. He noted 97 building permits were issued.

Chief Jackson submitted his report for December and January to date. He said that the new cardiac monitors were in use; the department has surpassed 100 COVID related transports; Firefighter Rosario was appointed the Pediatric Emergency Care Coordinator; and Firefighters Reddy, Buffin and Cullen will report to the Academy on February 13.

DPW Supt. Watts submitted his report for January noting that the water tank had been lowered 25 feet and the leak there has stopped; he escorted the engineer to all of the sewer pump stations; took care of a drainage problem on East Avenue; working on flooding the ice rink at Butts Park; plowed and salted streets when necessary; and several other items noted in his report.

Trustee Bensley thanked Code Officer Gardner, Attorney Brooks, and the Planning Board for their work on the mural regulations.

Trustee Sherman noted her appreciation for all departments and how busy they are. She thanked the DPW particularly for a smooth transition.

Trustee Toale said that he was impressed with the leadership shown in the DPW.

A motion was made by Trustee Bensley and seconded by Trustee Sherman. The bills as submitted are authorized for payment.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Toale. The minutes of December 15, January 11 and January 14 are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Toale. The meeting is adjourned at 9:00 p.m.

All ayes
Motion carried.

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Respectfully submitted,

Deborah L. Padoleski
Clerk-Treasurer