

MINUTES OF THE WORKSHOP/MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, JULY 12, 2021 AT 7:00 P.M. IN THE SENIOR CITIZEN'S CENTER.

Present: Mayor Michael Sidari

Trustees Marguerite Sherman, Jessica Marciano and Timothy Elliott
Fire Chief Matthew Jackson, Code Officer Daniel Gardner

Excused: Trustee Owen Toale, Attorney Matthew Brooks

The Board discussed a safety concern at Boxwood Cemetery as a retaining wall at the cemetery has deteriorated, collapsing and is in need to repair as soon as possible. Kathy Blackburn, Chairperson of the Boxwood Cemetery Commission, noted that she is in the process of obtaining an estimate for repair.

The Board discussed the previous request from the Tree Board to change the current local law adding the position of "Municipal Tree Coordinator". Trustee Sherman and Trustee Marciano offered to schedule a meeting with the individual the Tree Board is requesting be appointed to this position to discuss his qualifications and what his particular duties as Municipal Tree Coordinator would be.

Mayor Sidari noted that he had received correspondence from Roswell Park, who is offering Tobacco Free signs which could be posted throughout the Village Parks and Boxwood Cemetery. It was noted that signs are currently posted, the logo would be updated. A request was made of Code Officer Gardner to look into the Village's smoking policy prior to the next meeting.

The Board briefly discussed the Coronavirus State and Local Fiscal Recover Funds. A public hearing will be held prior to determining how the funding will be allocated.

A motion was made by Trustee Elliott and seconded by Trustee Marciano the Mayor is authorized to request the Account Clerk Typist list from Civil Service.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The Superintendent of Publics Works is authorized to advertise for the position of Motor Equipment Operator.

All ayes
Motion carried.

Mayor Sidari read a resignation letter received from Shirley Whittleton, who has served as a member of the Boxwood Cemetery Commission for the past seven years.

A motion was made by Trustee Sherman and seconded by Trustee Marciano to accept the resignation of Shirley Whittleton with deep regret and appreciation for all she has done while serving on the Boxwood Cemetery Commission.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott to accept the lone bid received by Northeast Products and services in the amount of \$36,150.00 for the installation of a kayak launch in the canal basin.

All ayes
Motion carried.

A motion was made by Trustee Sherman seconded by Trustee Elliott that Nicholas Lee be appointed to the position of Call Fireman.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. That Jada A. Burgess is appointed as Registrar and Miranda R. Herbert as Sub Registrar to complete the two-year term through March 31, 2022.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott that Jada A. Burgess and Miranda R. Herbert are approved as signers on all Village bank accounts and Jada A. Burgess is appointed as the new administrator on internet banking.

All ayes
Motion carried.

The Board discussed that there are currently only two alternate Planning Board positions available. The Board will meet with potential candidates to fill these two positions.

Code Officer Gardner reported that a first draft of open burning regulations was prepared to put in front of the Planning Board. The request to update gas station signs throughout the Village was denied.

Fire Chief Jackson handed out his monthly report and advised that the semi-annual ambulance board meeting was scheduled for July 28, 2021.

A motion was made by Trustee Sherman seconded by Trustee Marciano. The meeting is adjourned at 7:44 p.m.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer