

MINUTES OF THE WORKSHOP/MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, NOVEMBER 8, 2021 AT 7:00 P.M. IN THE SENIOR CITIZEN'S CENTER.

Present: Mayor Michael Sidari

Trustees Owen Toale, Marguerite Sherman, Jessica Marciano, Timothy Elliott

Fire Chief Jackson, DPW Superintendent Jason Watts,  
Code Officer Daniel Gardner

Village Attorney Matthew Brooks

Mayor Sidari introduced Gregg Evans from the Bonadio Group, who would be discussing the use of ARPA funds and how these funds may be spent.

Mr. Evans advised that there were several items the Board could take under consideration when spending ARPA funds, including public health expenditures, non for profits, water and or sewer upgrades and recreation and parks. The Board asked if ventilation systems could be installed in Village owned buildings including the Senior Citizens Center. Mr. Evans indicated that would be considered an allowable use of the funding. He also advised that there was a currently legislation in the Congress that unanimously passed in the Senate which significantly expands how local governments can spend ARPA funding. This legislation has not gone through the House as of yet.

Mr. Evans detailed that the Village would be responsible for reporting on the funds, with the first report due by April 30, 2022. The Village would need to obligate the money by 2024 and it would need to be spent by 2026. The Board thanked Mr. Evans for taking the time to explain the ARPA funding and its allowable uses.

Mayor Sidari advised that they would be discussing the Business Park South Water Rates. Currently the Village is charged \$1.80 per 1000 gallons of water by the Niagara County Water District. Village residents are charged based on a tier structure, with outside residents, districts and commercial users being charged 1.6 times the tier structure amounts. The matter was tabled.

Mayor Sidari indicated that it was past the deadline to apply for a make ready electric vehicle charging station grant. Another opportunity would be available in April of 2022.

Mayor Sidari stated that a discussion about the sale of marijuana and where this would allowable should take place so that the board would have a recommendation as to where these locations could be. Trustee Marciano would like to check into how this may or may not affect the historic district. The Board requested that Code Officer Gardner bring this topic to the Planning Board so that they may give a recommendation in the future.

Mayor Sidari stated a letter was received by Kelly Elmore requesting to sell back two graves in the Rogers Hurd Memorial Section in Boxwood Cemetery, specifically Block 15, Lot 6, Grave number 10, and Block 15, Lot 8, Grave number 2 as they were no longer needed by the family.

A motion was made by Trustee Sherman, seconded by Trustee Elliott. The request to sell back two graves in the Rogers Hurd Memorial Section as detailed above be granted for the original purchase price of \$550.00.

All ayes  
Motion carried.

Superintendent Watts stated that in a different block and lot of the Rogers Hurd Memorial Section, there was a concern on if there would be enough room for full burials as the row is off and the graves are too narrow. Superintendent Watts asked that he be allowed to contact the three families who had purchased graves in this section to explain the situation and move their plots to another row, the next row over. The board agreed that Superintendent Watts should contact the families to explain the situation and report back to the board.

Mayor Sidari stated that Orleans County had sent the Orleans County Hazard Mitigation Plan for review. After review by the Board and Department Heads, it was noted that the Code Department information would need to be updated.

The following motion was offered by Trustee Toale, seconded by Trustee Sherman.

WHEREAS, the Village of Medina, with the assistance from Tetra Tech, Inc., has gathered information and prepared the Orleans County Hazard Mitigation Plan; and

WHEREAS, the Orleans County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Medina is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Medina has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Village of Medina Board of Trustees that Medina adopts the Orleans County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 8<sup>th</sup> day of November, 2021 at the meeting of the Village of Medina Board of Trustees.

All ayes  
Motion carried.

Mayor Sidari stated that he had received a letter of agreement from Bernard Donegan's Office which would designate their firm as the municipal advisor to the Village and would assist in filing the New York State Revolving Funds Financing Application in association with the WIIA grant in pursuant of funding in relation to a sewer system capital improvement project.

The following resolution was offered by Trustee Toale, who moved its adoption, seconded by Trustee Elliott, to wit:

BE IT RESOLVED BY THIS VILLAGE BOARD AS FOLLOWS:

- (1) The firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Village of Medina.
- (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated October 29, 2021.
- (3) The Mayor is hereby authorized to execute and deliver said letter of services.
- (4) This resolution shall take effect immediately.

The motion having been duly offered and seconded, the following votes were cast:

Trustee Sherman	Aye	Trustee Elliott	Aye
Trustee Toale	Aye	Trustee Marciano	Aye
Mayor Sidari	Aye		

Motion carried.

Superintendent Watts stated the department continued with monthly brush pick up and the cutting of trees as well as replacing a hydrant on Elm Street. A collapsed storm sewer was repaired on South Avenue. The Hometown Hero banners would be coming down after Veterans Day and either cleaned and stored for next year or cleaned and would be given back to the families who had purchased those banners. He also noted his department is anxiously awaiting the day to begin decorating downtown for Christmas.

The Mayor requested that Superintendent Watts review the final acceptance letter and release of payment to Spohn Ranch in regards to the Skate Park as well as the maintenance plan and inspection checklist. Superintendent Watts said that there were areas that already had cracks in the concrete. Trustee Elliott suggested taking pictures prior to the onset of snow.

Code Enforcer Gardner told the Board that Tim Hortons was doing a remodel inside as well as changing their logo.

Fire Chief Jackson said the FEMA Assistance to Firefighters Grant (AFG) was announced with the application period being November 8, 2021, to December 17, 2021. Chief Jackson indicated he would like to submit two applications, one being the Vehicle Acquisition Grant to replace Engine 10, with Engine 10 being 31 years old and does not currently meet NFPA standards. Project cost would be \$700,000.00 with a federal share of \$666,666.67 and a Village share of \$33,333.33. Chief Jackson also requested to submit for the Operations and Safety Grant, to replace 25 pagers, 25 portable radios and 10 mobile radios due to the age of the current equipment and that they would soon be obsolete and difficult to repair. This has a total project cost of \$94,500.00 with a federal share of \$90,000.00 and a Village share of \$4,500.00

A motion was made by Trustee Sherman, seconded by Trustee Marciano. Fire Chief Jackson is authorized to pursue the FEMA Assistance to Firefighters Grant, specifically the Vehicle Acquisition Grant and the Operations and Safety Grant.

All Ayes  
Motion carried.

Mr. Timothy Zeiner addressed the Board inquiring if it is the homeowner's responsibility or the Village's responsibility when there is a sewer blockage. Attorney Brooks stated that it is the homeowner's responsibility to connect to the main and to maintain that connection.

A motion was made by Trustee Marciano, seconded by Trustee Sherman. The meeting is adjourned to Executive Session at 8:25 p.m. to discuss contractual matter relating to a particular person.

All ayes  
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Toale. The regular meeting is reconvened at 9:07 p.m.

All ayes  
Motion carried.

A motion was made by Trustee Elliott, seconded by Trustee Sherman. The hourly rate for Account Clerk Halli Gray is adjusted to \$16.50 per hour and shall be reflected in the payroll ending date of November 14, 2021. On June 1, 2022, the hourly rate will increase per the prior Board resolution dated February 8, 2021. The Deputy Clerk-Treasurer salary for Miranda Herbert is increased to \$38,480.00 annually and shall be reflected in the payroll ending date of November 14, 2021. On June 1, 2022, the Deputy Clerk-Treasurer annual salary will increase to \$39,520.00. The open Account Clerk position in the Village Clerk's office will have a starting wage of \$15.25 per hour, \$15.50 per hour after 90 days and \$16.00 per hour as of June 1, 2022.

All ayes  
Motion carried

A motion was made by Trustee Elliott and seconded by Trustee Toale. The meeting is adjourned at 9:13 p.m.

All ayes  
Motion carried.

Respectfully submitted,

Jada A. Burgess  
Clerk-Treasurer