

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY OCTOBER 24, 2022, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari, Trustees Owen Toale, Marguerite Sherman, Timothy Elliott and Jessica Marciano

Police Chief Chad Kenward, Code Enforcement Officer Daniel Gardner, Superintendent of Public Works Jason Watts

Attorney Matthew Brooks

Excused: Fire Chief Matthew Jackson

Mayor Sidari opened the first public comment period. No interested persons wished to speak.

Mayor Sidari said that he had received a request from the Veterans of Foreign Wars and that an individual had approached the VFW and stated they would pay for a sidewalk to be installed up to the Cannon Memorial at State Street Park.

A motion was made by Trustee Elliott and seconded by Trustee Toale. The VFW is authorized to place a sidewalk up to the Cannon Memorial at State Street Park, with the sidewalk being placed either from East Center Street or State Street. The sidewalk will need to meet the current Village of Medina specifications.

All ayes
Motion carried.

Mayor Sidari said he had received a request from Teresa Wilkins and Debbie Tompkins to hold the annual Home for the Holidays 5K to be held on November 26, 2022, from 8:45 a.m. to 10:00 a.m. They are requesting support from the Village of Medina Police Department for road control.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The request to hold the Home for the Holidays 5K on November 26, 2022, is approved and the Village of Medina Police Department will assist with road control during the event.

All ayes
Motion carried.

Ms. Gabrielle Barone addressed the Board and said that Takeform is upgrading their software system to better serve their customers as well as their entire online program capabilities. This will include a significant financial investment on their part as well as create additional employment. The Village has been requested to sponsor Takeform's OCR application.

A motion was made by Trustee Sherman and seconded by Trustee Marciano,

WHEREAS, the Board of Trustees wishes to assess the advisability of submitting a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (the “OCR”) for a grant to fund systems upgrades at the architectural signage facility operated by the Quorum Group LLC, dba Takeform located at 11601 Maple Ridge Road, Medina, New York 14103; and

WHEREAS, the Village is required to hold a public hearing to provide information to the public and to consider citizen comments regarding community needs and the expansion plan proposal prior to submitting an application for CDBG funding, now;

THEREFORE, BE IT RESOLVED, that Board of Trustees hereby calls for a Public Hearing whereat all interested parties shall be heard regarding the CDBG program, the Village’s community development and economic development, and the proposed funding application. Such Public Hearing to be held at the Senior Citizen Center, 615 West Avenue, Medina, New York at 7:00 PM on the 14th of November, 2022.

All ayes
Motion carried.

Mayor Sidari said that a grant has been secured by the New York State Department of Transportation in the amount of \$1,094,196.00 for the Pedestrian Bridge Project. The Town of Shelby, EDA and Orleans County has committed unused CDBG funds to the project as well. An Initial Project Proposal has been received from the New York State Department of Transportation with a target starting date of December 2024.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The Initial Project Proposal received from the New York State Department of Transportation for the Pedestrian Bridge Project is accepted.

All ayes
Motion carried.

Trustee Elliott requested to hold a public hearing regarding the two-hour parking local law in the downtown business district. After Board debate, it was decided a public hearing will not be necessary.

Mayor Sidari said that the Clerk-Treasurer Burgess requested moving \$5,000.00 from the Contingency Fund to cover the cost of an invoice to purchase sealer for the Skatepark. The amount of the invoice is \$6,847.00.

A motion was made by Trustee Sherman and seconded by Trustee Toale. \$5,000.00 will be transferred from the Contingency Fund to A7140.4.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The Mayor is authorized to call for the Firefighter-EMT Civil Service List.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The additional 2% per month fee listed on the Vacant Property Registry Fee schedule is removed.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman, the following items are declared surplus and will be sold at auction:

2- Snail Jungle Gyms

1-Merry go round

1990 Vermeer 1250 Brush Chipper

Power Box T450 Self-Propelled Paver

Boss 7' 6" SmartShield RT3 Straight Blade Snow Plow

All ayes
Motion carried.

Clerk-Treasurer Burgess objected to the Snail Jungle Gyms being declared surplus as you cannot place a price on nostalgic memories.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The Minutes of September 26, 2022, are approved as submitted.

Trustee Toale	Aye	Trustee Elliott	Aye
Trustee Sherman	Aye	Trustee Marciano	Abstain

Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. The bills as submitted are authorized for payment.

All ayes
Motion carried.

Trustee Toale stated that any mileage reimbursement request needs to include a detailed breakdown of the mileage.

Police Chief Kenward said that Officer Collins had attended tactical training. He said both Officer Messmer and Officer McManus had responded quickly to the stabbing incident and with their quick investigative skills, a suspect was already in custody. Police Chief Kenward asked that the public be mindful of pedestrian foot traffic during Beggar's Night. He said that Officer Meredith had posted a video on Halloween safety. He said his department assisted with the fire on East Avenue. He said they were still waiting on the new body cameras to be delivered.

Code Officer Gardner said he had completed twenty-four hours of in-service training and was certified for another year. He said he placed a stop work order on 120 North Street. He said Treehouse had sent out bids for a new roof. He said he was also working on dumpster violations.

Superintendent Watts said that the new woodchipper was purchased and the new truck lift was installed at the shop. He said his department had been milling and blacktop patching as weather allowed. Niagara County Water District assisted with cleaning and maintenance of the fill valve on the water tank. Catch basins and manhole covers were being fixed. A leaky valve on Mahar Street was repaired. He said he attended the NYCOM conference and attended several informational sessions including extending the life of our blacktop. He also attended pavement maintenance class. He said he would be utilizing the remaining sealer that was used to seal the Skatepark to seal the mural.

Attorney Brooks said he was waiting on Generations Bank to be able to close on the vacant lot next to the Clerk's Office.

Mayor Sidari said the fire at the SA Cook Building located on East Avenue had left extensive damage to the building. He said an emergency demolition was warranted and that the Village is attempting to obtain funding to assistance with the demolition. Mayor Sidari thanked the surrounding departments for their assistance.

Mayor Sidari opened the seconded public comment period. Ms. Gabrielle Barone said that she has on occasions attempted to park on Main Street and was unable to obtain parking. As a customer, if there is a way to enforce two-hour parking, then it should be attended to. It is a problem that needs to be solved.

Trustee Toale said that the DRI / New York Forward Application had been submitted and if it is awarded to the Village, it could help with municipal parking.

Mayor Sidari said the Board is wanting to make Medina better for future generations. The DRI / New York Forward Committee had very positive comments about the Village of Medina.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The meeting is adjourned at 8:04 p.m.

All ayes
Motion carried.

Respectfully submitted,
Jada A. Burgess
Clerk-Treasurer

DRAFT