

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY FEBRUARY 27, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees Marguerite Sherman, Timothy Elliott, and Jessica Marciano

Police Chief Chad Kenward, Fire Chief Matthew Jackson, Superintendent of Public Works Jason Watts, Code Enforcement Officer Daniel Gardner, Lieutenant Todd Draper

Excused: Trustee Owen Toale, Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

Mayor Sidari opened the first public comment period. No interested persons wished to speak.

Mayor Sidari said that Senator Schumer's Office is accepting Congressional Directed Spending Requests for Fiscal Year 2024. Mayor Sidari said last year the Village requested assistance for the pump station project.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Mayor Sidari is authorized to submit an application to Senator Schumer's Office, requesting Congressional Direct Spending for the Village of Medina Pump Station Project.

All ayes
Motion carried.

Mayor Sidari read Chief Kenward's retirement notification letter, with the intent to retire from the Medina Police Department with his official last day of employment being June 9, 2023.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The retirement letter of Chief Kenward is accepted, with regret.

All ayes
Motion carried.

Mr. Hancock said that this year marked fifteen years of operating the Parade of Lights. He said this event could not be possible without the support of the Village Board and the Village Departments. He said the Parade of Lights Committee would like to recognize Chief Kenward. Mr. Hancock presented Chief Kenward with a plaque, stating that he was an important part of this event, and he thanked him for his assistance over the years.

Clerk-Treasurer Burgess said that Bonadio and Associates, who has completed the Village of Medina's annual audit in the past, would not be performing the annual 2022-23 audit.

Instead, they have presented a proposition to the Board, to outsource the bookkeeping duties of the Village or to act as a consultant. The matter was tabled for further discussion during the budget.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The Clerk-Treasurer is authorized to advertise Request for Proposals for an annual internal audit for the 2022-23 Fiscal Year.

All ayes
Motion carried.

Fire Chief Jackson said per the agreement with the Towns, he had contacted Gorman Enterprises to determine the approximate build time on a new ambulance. If ordered now, the anticipated delivery date would be before December 2024. He said he had talked with Gorman Enterprises and the total cost of a new ambulance would be \$163,150.00, with a required 10% down. The 10% deposit would not be due until after the start of the new fiscal year, June 1, 2023.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. Fire Chief Jackson is authorized to sign a purchase agreement for a new ambulance at a total cost of \$163,150.00 with a 10% deposit due after June 1, 2023.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The ambulance rates increase as proposed by Fire Chief Jackson are accepted.

All ayes
Motion accepted.

A motion was made by Trustee Elliott and seconded by Trustee Marciano, Fire Chief Jackson is authorized to sign a five-year contract with EMS Charts at a cost of \$5,678.40 per year.

All ayes
Motion carried.

Mayor Sidari said the Medina Railroad Museum had submitted a request to use the parking lot at the Senior Citizens Center for a food court the weekend of May 20th and 21st and May 27th and 28th, 2023, for the annual Day out with Thomas event. They also requested closure of West Avenue between Park Avenue and the North Property Line of the Lee-Whedon Memorial Library and requested the assistance of the Medina Fire Department personnel and ambulance services during the event at no cost.

A motion was made by Trustee Marciano and seconded by Trustee Elliott, the Medina Railroad Museum is authorized to use the parking lot at the Senior Citizens Center for the Annual Day Out with Thomas on May 20, 21, 27 and 28, 2023.

All ayes
Motion carried.

Mayor Sidari said that Lakewood Village has a property that has been abandoned. The property has an outstanding water bill in the amount of \$550.85. Lakewood Village is requesting to make payments on the outstanding water account.

A motion was made by Trustee Marciano and seconded by Trustee Sherman. Lakewood Village is authorized to make payments in the amount of \$200.00 per month until the balance at 15 Lakewood Village is paid in full.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Susan Todd is removed from the Police Advisory Committee.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Sherman. The Minutes of January 23, 2023, and February 13, 2023, are approved as submitted.

All ayes
Motion carried.

Police Chief Kenward said he would like to recognize Office Meredith for his efforts the last few months. He made a DWI arrest on school property and arrested two individuals who were drag racing down Gwinn Street.

Trustee Marciano thanked Police Chief Kenward for his service and commitment to the Village.

Fire Chief Jackson said he was asked if the Department would consider "EMS Only" Call Firefighters. He said he was looking over the Call Firefighter Handbook and would make necessary revisions to present to the Board. He thanked the Board for meeting at the Station to take a tour of the building prior to the Board meeting.

Mayor Sidari suggested setting up additional dates for the Public to go through the Firehall or consider having it done digitally. Mr. Prezioso suggested doing a combination of both, to reach a broader market.

The following dates the Village of Medina Fire Department will be open to the public. March 12th, 2023, from 11:00 a.m. to 1:00 p.m. and March 15, 2023, from 4:30 p.m. to 6:30 p.m. The public is encouraged to stop by to take a tour of the department.

Code Enforcement Gardner said that the Walsh Hotel has a new owner. He said he is looking to place apartments on the second floor and a hotel on the third floor. He said it is zoned as general business. He said it would be going in front of the Planning Board, suggesting that the Central Business District overlay is extended to include the Walsh Hotel. He said it would also need to come in front of the Village Board and a Public Hearing would need to occur.

Code Enforcement Gardner also said that a business on Main Street is looking to place apartments on their second floor. This is allowed as a special use permit. He said it is required that the location have one parking spot for a one bedroom apartment and two parking spots for a two bedroom apartment. This business is unable to accommodate parking. Mayor Sidari said the Village could look to designate certain areas for parking. He said that was one of the items the Board had submitted as part of the NY Forward application, additional municipal parking.

Superintendent Watts said he would be out of town until March 14, 2023. He said Foreman Ben Lacy and Foreman Brad Freeman would be in charge in his absence. He had notified Orleans County Dispatch as well.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The bills as submitted are authorized for payment.

All ayes
Motion carried.

Mayor Sidari opened the second comment period. Matt Mosher of Hedley Street said that we are doing a great disservice to the Village by not updating the Fire Hydrant Services. Mayor Sidari said the Village is in the process of completing a water study and fire hydrant replacement is part of that study.

Mr. Hancock said progress was being made by Takeform on the kiosk project. He said the YMCA was submitting for a grant to assist with the costs associated with the project. He said the target date to have the kiosk installed is June or July.

Mayor Sidari said he would be meeting with developers who would be looking at the building on East Avenue that had caught on fire. He said he had also met with a contractor who said he would be willing to replace homeowner's sidewalks at his cost and sidewalk removal was a free service provided by the Department of Public Works.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The meeting is adjourned at 8:12 p.m.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer

