

MINUTES OF THE WORKSHOP OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY JUNE 12, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari, Trustees Marguerite Sherman, Timothy Elliott, Jessica Marciano, Diana Baker

Fire Chief Matt Jackson, Lieutenant Todd Draper, Superintendent of Public Works Jason Watts

Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. and requested that everyone rise to say the Pledge of Allegiance to the flag, as we would be officially swearing in Todd Draper as Police Chief.

Mayor Sidari read an official oath of office, swearing in Todd Draper as Police Chief.

Mayor Sidari introduced Mr. Jim Hancock, who was representing the Sandstone Society. Mr. Hancock stated that this year marked the tenth anniversary of the Sandstone Society. He then introduced Mr. Dave Miller. Mr. Miller said that the Sandstone Society wall on the first floor of City Hall is full, and that additional room is needed for new inductees. He said the most logical wall would be the wall that currently has pictures of the former Mayors on it. He said the Sandstone Society was asking to remove the pictures of the Mayors to be able to use that wall. He suggested digitalizing the pictures for viewing on the Village website or in the Clerk's Office. The matter was tabled until the business meeting.

Mr. Hancock also said that Takeform was in the final stages of completing the panels of the kiosk. He said he would bring a presentation to the business meeting on June 26th, 2023, to show how the panels on the kiosk would look.

Mayor Sidari introduced Rob Richardson, who is employed by the Genesee Finger Lakes Regional Planning Council. He said that he works to help municipalities become a clean energy community and by doing so, grants are awarded to municipalities based on points earned for high impact actions. Mayor Sidari said that Trustee Marciano would be the point of contact.

Mayor Sidari said that the Strategic Visionary Committee had submitted a report to the Board to review. Trustee Elliott said that the report is a brief overview of what they have discussed and recommended to the Village of Medina Board. He said they plan on meeting quarterly.

Mayor Sidari introduced Cindy Davis who was there representing the Friends of the Dog Park. Ms. Davis asked permission from the Board to place a gazebo at the park as there currently is not any shaded area for those visiting the park to sit. She also requested assistance in digging for tree placement and placement of tires that had been donated for an agility course. She also

asked the board if it would be possible to place wood chips in certain areas of the park. It was discussed moving the kiosk that will be replaced in the canal basin to the dog park so that events may be advertised. Mayor Sidari said she could contact Jason Watts for assistance with the park and that the gazebo would need to be dedicated to the Village.

Mayor Sidari said that Shelby Crushed Stone has offered to donate the stone needed for the two new basketball courts. He said that would equate to a savings of \$9,000.00. He said the Town of Shelby has dedicated \$10,000.00 toward the basketball courts and that the Medina Sports Boosters would be donating \$3,332.00 to cover the remaining costs.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. Mayor Sidari is authorized to sign the agreement with Super Seal in the amount of \$113,486.00, the cost of placing two new basketball courts in Butts Park.

All ayes
Motion carried.

Mayor Sidari said that an anonymous donor had designed and created a Village flag.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The Village flag is accepted with gratitude, on the condition that the Village of Medina owns the rights and image of the flag.

All ayes
Motion carried.

Mayor Sidari said that Mr. Hellner has placed his boat in the canal basin, has submitted a certificate of insurance and a waiver and liability release form is in place.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The waiver and liability release form is approved and the record keeping of the waiver is turned over to the Village of Medina on a biweekly basis, the second and fourth Monday of each month.

A vote was taken.

Mayor Sidari	Aye	Trustee Sherman	Aye
Trustee Elliott	Aye	Trustee Baker	Aye
Trustee Marciano	Opposed		

Motion carried.

Trustee Marciano stated that she opposes as she believes it is an unenforceable rule.

Superintendent Watts said that Basil Chevy had a van that was being sold as used with a municipal discount. The cost of the van is \$62,595.00 which he would like to purchase as a

water and sewer van. Attorney Brooks said that it did not need to be put out to bid if Basil Chevy is the sole source supplier.

A motion was made by Trustee Sherman and seconded by Trustee Baker. Superintendent Watts is authorized to purchase a 2022 Chevy Express Commercial Cutaway 3500 Van from Basil Chevy in the amount of \$62,595.00 and the cost of the van will be submitted to CHIPS for reimbursement.

All ayes
Motion carried.

Superintendent Watts said that due to the age of the playground equipment at Gulf Street Park he would like the Board to consider declaring the playground equipment surplus. The beloved spider could potentially be as desirable as the snail from Pine Street Park. Mayor Sidari said that the Village of Medina insurance company, upon touring the parks, felt the equipment was also a safety concern.

Trustee Marciano said we can't take something out without putting something else in there. Trustee Sherman asked if any of the equipment was salvageable. Mayor Sidari requested that we have the design for the layout of the disc golf course prior to determining if the equipment should be declared surplus. The matter was tabled.

Superintendent Watts said that he was bidding on a portable restroom listed on RTI auctions. He said he was the high bid at \$1,875.00. The Board asked if the restroom was ADA compliant. Superintendent Watts said it was not. The Board stated since the restroom is not ADA compliant that the bid should be rescinded.

Mayor Sidari said that Kathy Bogan, attorney for Orleans County had contacted the Village Clerk's Office regarding the tax bill for 724 Church Street. The home was demolished in October, yet the Village tax bill listed vacant property fees, lawn mowing violation fees and the property was assessed as a one family residential, instead of vacant land. Clerk-Treasurer Burgess said that the Village of Medina copies the tax roll from the Town of Ridgeway, the assessor for both the towns. The tax roll is effective as of July 2022 and would be updated next year. Attorney Brooks asked if an official tax search had been completed. Mayor Sidari said that the owner of the property needs to submit a formal request to the Board. The matter was tabled.

A motion was made by Trustee Marciano and seconded by Trustee Elliott, Mayor Sidari is authorized to call for the Civil Service Senior Account Clerk list, Village only residents.

All ayes
Motion carried.

Mayor Sidari said that he had received a request from 413 Prospect Avenue, Upper Apartment requesting a payment plan. The landlord of this property has already closed the account and has placed the account back in the landlord's name. The Board determined since this is a closed account it is up to the landlord to collect any outstanding water bills owing from the tenant.

Mayor Sidari said he had received a request from Mr. and Mrs. Michael Snyder, members of the Homestead Estates of Ridgeway, LLC requesting that the sewer portion of their \$3,300.55 water bill at 149 North Street, account number 53-0150300-2 be forgiven. No action was taken. The sewer portion of the water bill at 149 North Street is not forgiven.

Police Chief Draper said that the School Resource Officer contract has expired. He said he checked on the recruits at the Police Academy who were now involved in more hands-on training, such as firearms training. He requested an official swearing in of these officers at the June 26th meeting. He said National Night Out was scheduled for August 1st and a retirement gathering for Chief Kenward was being planned for August 2nd.

Trustee Elliott requested that the Police Department check on the parking that was occurring on both sides of the street on State Street.

Fire Chief Jackson said that Adam Fisher taught CPR training to the employees at Associated Brands. He said crews responded to a mutual aid house fire in Middleport and sent an ambulance to Niagara County to standby for the Mass Casualty Incident in Lockport. A boat with approximately thirty-six people on it capsized in the Lockport Caves.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The meeting is adjourned into executive session at 9:04 p.m. to discuss collective negotiations.

All ayes
Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Sherman to move out of executive session at 9:39 p.m.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The motion from the April 24, 2023, meeting appointing Lieutenant Draper as Police Chief is rescinded and should read as, Lieutenant Draper will assume the role of Police Chief until June 9, 2023, whereas he is then appointed to the position of Police Chief effective June 10, 2023, with a starting salary of \$85,000.00 with a probationary period of twenty-six weeks and that this position does not include paid overtime.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott, the meeting is adjourned at 9:41 p.m.

All ayes
Motion carried.

Respectfully submitted,
Jada A. Burgess
Clerk-Treasurer

DRAFT