

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY MAY 22, 2023,
AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees Marguerite Sherman, Timothy Elliott, Jessica Marciano, and Diana Baker

Fire Chief Matthew Jackson, Superintendent of Public Works Jason Watts, Code Enforcement Officer Daniel Gardner, Lieutenant Todd Draper

Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

Mayor Sidari opened the first public comment period. Kathy Blackburn presented the Friends of our Urban Forest plaque to Superintendent Watts, thanking him and his department for their efforts in planting about fifty trees annually in the Village.

Mayor Sidari introduced Matthew Zarbo from Barton and Loguidice. Mr. Zarbo discussed the EV Charging Station project. He said the total cost of the project is \$317,000.00. The Village was awarded a grant in the amount of \$245,184.00. Mr. Zarbo said it is possible for the Village to obtain an additional grant from National Grid for the \$71,816.00 difference. He said an agreement for the EV Charging Station design would be provided to the Village soon.

Mr. Zarbo discussed re-applying for the WIIA grant in reference to the sewer pump station project. He said the pumps are not causing health issues, however they are in need of replacement. An official resolution would be needed to pursue the WIIA grant.

Mr. Zarbo discussed the status of the water project. He said the Village of Medina water lines are old and antiquated. He presented data indicating that there are approximately twenty-one miles of lines that need to be replaced and estimated this cost to be thirty to thirty-five million dollars. He said the average cost to a Village of Medina water customer was approximately \$231.00 a year for water. He said the first step would be the SEQR/Environmental Review and that we could apply for a WIIA grant. He said the cost to replace the lines could be placed on the tax bill or become part of the quarterly water bill. The Board requested additional data on the average yearly rate a Village resident pays for water.

Mr. Zarbo also discussed the sewer inflow and infiltration study grant. This was tabled until the June meeting.

A motion was made by Trustee Elliott and seconded by Trustee Baker.

Proposed Action: Medina Water System Improvements

**RESOLUTION DECLARING THE INTENT OF THE VILLAGE OF MEDINA VILLAGE BOARD
TO ACT AS LEAD AGENCY**

WHEREAS, the Village of Medina (Village) is proposing the Medina Water System Improvements Project (Project), located in the Village of Medina, Orleans County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Village of Medina Village Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Village of Medina Village Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Village of Medina Village Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

SECTION 1. NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Mayor of the Village of Medina hereby is authorized to sign Part I of the FEAF (page 13); and it is further

RESOLVED AND DETERMINED, that the Village of Medina will send said Part I of the FEAF and associated site figure to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and it is further

RESOLVED, that the Mayor of the Village of Medina and the Village Board is hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | | | |
|---------------------------|-----|-----------------------------|-----|
| Michael Sidari, Mayor | Aye | Marguerite Sherman, Trustee | Aye |
| Jessica Marciano, Trustee | Aye | Diana Baker, Trustee | Aye |
| Timothy Elliott, Trustee | Aye | | |

The foregoing resolution was thereupon declared duly adopted.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. TAX WARRANT FOR VILLAGE OF MEDINA FISCAL YEAR JUNE 1, 2023 TO MAY 31, 2024:

RESOLVED, that there be levied and assessed against the real property of the Village of Medina the following sums for Village Government and other charges for the fiscal year 2023-2024, with an estimated tax rate of \$20.77 per thousand, subject to a levy apportionment using applicable 2023 Town of Ridgeway and Town of Shelby equalization rates.

| | |
|-------------------------------|----------------|
| General Fund | \$3,786,964.00 |
| Delinquent Water Rents | 6,703.42 |
| Delinquent Sewer Rents | 5,300.42 |
| Property Maintenance Charges | 3,372.50 |
| Vacant Building Registry Fees | 58,652.02 |
| Total Taxes and Charges | \$3,860,992.36 |

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Sherman. The Clerk-Treasurer is authorized to make appropriate budget transfers within the General, Water and Sewer Funds to balance the budget.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Brian Hellner will be charged \$625.00, the cost to use docking space in the Canal Basin from now until the canal boating season ends to be able to run boating excursions on the canal.

All ayes
Motion carried.

Mayor Sidari said that All Points Media is requesting to place a three foot by five foot banner in Butts Park by the Skatepark to promote a Dunkin' Donuts summer punch drink from May 22, 2023, to July 12, 2023, providing a \$400.00 sponsorship payment to the city. I am assuming they meant Village. The matter was tabled.

A motion was made by Trustee Elliott and seconded by Trustee Baker. Sam Kingsbury and Jarin Rhim are appointed as part-time laborers within the Department of Public Works at a hourly rate of \$15.00 per hour.

All ayes
Motion carried.

Superintendent Watts said that he was approached by Dan Berry who is interested in volunteering his time to maintain the baseball fields at Butts Park. He has requested to be able to utilize the Village of Medina equipment. Mayor Sidari requested that Clerk-Treasurer Burgess

contact the Village of Medina insurance company to see if there is a volunteer rider on the policy or if the individual would need to sign a waiver. The matter was tabled.

Superintendent Watts said that he had budgeted \$161,000.00 for a new bucket truck. The cost has increased to \$167,000.00. He said he had budgeted \$26,797.00 for a new RTV to be utilized in the parks and the new cost is now \$22,254.11. He asked that the Board approve the new costs and that both would be purchased using CHIPS revenue.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. Superintendent Watts is authorized to purchase the Terex LT40 Aerial Device Ram 5500 4x4 diesel at the new purchase price of \$167,000.00 and the Kubota RTV at a new purchase price is \$22,254.11, both to be paid for using CHIPS funds.

All ayes
Motion carried.

Superintendent Watts said that he had bid on a used 2020 Chevy Silverado 2500HD LT crew cab pickup truck through RTI auctions. He said \$45,000.00 was budgeted in the water fund. His bid came in slightly overbudget at \$45,200.00, with the total cost being \$49,720.00 after adding the premium fee of \$4,520.00.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Superintendent Watts is authorized to purchase the 2020 Chevy Silverado 2500HD LT crew cab pickup truck at a total cost of \$49,720.00.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The resignation letter submitted by Darlene Witte, resigning from the Boxwood Cemetery Commission is accepted effective immediately.

All ayes
Motion carried.

The Boxwood Cemetery Rates that go into effect on June 1, 2023 were reviewed. A request had been received by Rick Blount asking the Board to consider charging an additional fee for any burial that extends past 3:00 p.m.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. An additional \$300.00 fee will apply for any burials in Boxwood Cemetery that extend past 3:00 p.m., \$150.00 paid to the individual handling the burial and \$150.00 to the Village of Medina.

All ayes
Motion carried.

Mayor Sidari said he had received the quote from Super Seal for \$122,319.00, the cost for two new basketball courts. He said the sports boosters had committed \$15,000.00

toward the cost of the new basketball courts and Trustee Sherman had attended a Town of Shelby Board meeting asking if they could contribute toward the courts as well.

A motion was made by Trustee Elliott and seconded by Trustee Baker. Mayor Sidari is authorized to sign the contract with Super Seal in the amount of \$122,319.00, the cost to install two new basketball courts at Butts Park.

All ayes
Motion carried.

Mayor Sidari said he had received a request from Willie Mae Brown, requesting additional time to pay a water bill in the amount of \$2,203.71 which was the result of a leak located at 217 North Avenue, account number 52-0078800-0.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. Willie Mae Brown is allowed to make monthly payments in the amount of \$125.00 on account number 52-0078800-0 over an eighteen-month period until the balance of \$2,203.71 is paid off. Quarterly bills for this account will need to remain current.

All ayes
Motion carried.

Trustee Elliott asked for an updated status of the property located on Horan Road, owned by the Village that had been for sale. Attorney Brooks said he would follow up with the potential buyer to see if they were still interested in purchasing the property.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The Minutes of April 24, 2023, April 25, 2023, and May 19, 2023, are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The bills as submitted are authorized for payment.

All ayes
Motion carried.

Code Enforcement Gardner said that grass mowing violations had been mailed. He said he was seeing an increase in building permits.

Fire Chief Jackson said Adam Fisher taught fire aid at Takeform on April 28, 2023. He said the Medina Fire Department Civil Service agility exam was held on May 13, 2023. He said eleven candidates had passed the agility exam. He said Steve Miller and Tim Miller will be teaching a CPR class at Brunners on May 25, 2023.

Lieutenant Draper said that Sergeant Navas had completed a two-week Firearms Instructor Course. He said the three new recruits are progressing well in the Niagara County

Police Academy. He said School Resource Officer Meredith would be returning to the school effective June 1st, for the remainder of the school year. He said the department had assisted with the Downtown Murder Mystery, additional patrols were done during the Thomas the Train event, and they held the Bike Rodeo for Boy Scout Pack 28. He said National Night Out planning was continuing. The event will be held on August 1, 2023. He said Phantom Fireworks had submitted a transient license to sell fireworks.

Superintendent Watts said milling was complete. He said paving on Main Street had begun. He said the Hometown Hero banners were up. He said leak detection had been completed and several water leaks had been found and his department would be working on repairing the leaks.

Clerk-Treasurer Burgess thanked Mindy Cogovan and her girl scout troop for sprucing up the Clerk's Office by placing mulch and flowers in front of the building at 119 Park Avenue.

Mayor Sidari opened the second public comment period. Linda Limina asked who could be contacted about the number of aggressive geese that were on the north side of the canal. She said it made walking and biking on the canal difficult. Mayor Sidari said the canal corporation would be the contact for concerns about the canal.

A motion was made by Trustee Elliott and seconded by Trustee Baker. The meeting is adjourned into executive session at 8:56 p.m. to discuss a contractual matter.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The regular meeting is reconvened at 9:35 p.m.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Baker. The following salary increases as budgeted are effective June 1, 2023.

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|---|---------------------|
| Keyboard Specialist Teresa Caldwell | \$18.64 / Hour |
| Account Clerk Halli Gray | \$19.00 / Hour |
| Account Clerk Hannah Forder | \$17.00 / Hour |
| Deputy Clerk-Treasurer Miranda Herbert | \$3,866.21 increase |
| Clerk-Treasurer Jada Burgess | \$4,100.00 increase |
| Code Enforcement Officer Daniel Gardner | \$9,614.68 increase |
| Fire Chief Matt Jackson | \$3,578.16 increase |

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. Gloria Brent is appointed to the Boxwood Cemetery Commission as a member, instead of an alternate.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The meeting is adjourned at 9:37 p.m.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer

DRAFT