

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY SEPTEMBER 25, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari
Trustees Marguerite Sherman, Timothy Elliott, Jessica Marciano, and Diana Baker
Fire Chief Matthew Jackson, Police Chief Todd Draper, and Code Enforcement Officer Daniel Gardner
Attorney Matthew Brooks

Excused: Superintendent of Public Works Jason Watts

Allegiance to the flag. Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of

wished to speak. Mayor Sidari opened the first public comment period. No interested persons

Mayor Sidari said he had received a letter from Teresa Wilkins and Debbie Tompkins requesting approval to hold the Home for the Holidays 5K race on November 25, 2023, at 8:45 a.m.

A motion was made by Trustee Elliott and seconded by Trustee Baker. The 11th annual Home for the Holidays 5k race is approved to be held on November 25, 2023, at 8:45 a.m.

All ayes
Motion carried.

Mayor Sidari said he had received a Municipal Advisor Services agreement from Bernard P. Donegan, in connection with the Village’s Fire Department Building Improvement Project and other financial matters.

A motion was made by Trustee Baker and seconded by Trustee Sherman. Mayor Sidari is authorized to sign the Municipal Advisor Services Agreement with Bernard P. Donegan.

All ayes
Motion carried.

The Board discussed October being designated as Fair Housing Month. The Fair Housing Officer will hold office hours at the Village Clerk’s Office on October 6, 2023, from 10:00 a.m. to 12:00 p.m. and on October 30, 2023, from 1:00 p.m. to 3:00 p.m.

On the recommendation of Kathy Blackburn, Jeff Wagner is recommended to be appointed to the Village of Medina Tree Board.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. Jeff Wagner is appointed to the Village of Medina Tree Board.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Lauren Backlas is appointed to the Boxwood Cemetery Commission as an alternate.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Baker. A one-time set-up fee in the amount of \$250.00 will be charged for any Commercial Solar Panels.

All ayes
Motion carried.

The Application for Use of Parks Facilities was tabled.

Mayor Sidari said that the proposal from G&G Municipal Consulting and Grant Writing initially included a cost to carry over into the next fiscal year. It was recommended by the Clerk-Treasurer to keep the agreement within the same fiscal year for budgetary purposes.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The motion made at the August 28, 2023, meeting allowing the Mayor to sign the agreement with G&G Municipal Consulting and Grant Writing in the amount of \$7,990.00 is rescinded.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Mayor Sidari is authorized to sign the agreement with G&G Municipal Consulting and Grant Writing in the amount of \$5,326.67.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Baker. Mayor Sidari is authorized to sign the 2023-24 Insurance Renewal documentation with the Evans Agency.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Trick or Treat Hours will be held on October 31, 2023, from 5:30 p.m. to 7:30 p.m.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. Beggar's Night will be held on October 27, 2023, at 5:30 p.m.

All ayes
Motion carried.

Mayor Sidari said that the Medina Area Partnership has requested to hold Ale in Autumn on September 30, 2023, from 1:00 p.m. to 6:00 p.m. and Wine About Winter on February 3, 2023, from 1:00 p.m. to 6:00 p.m.

A motion was made by Trustee Sherman and seconded by Trustee Baker. The Medina Area Partnership is authorized to hold Ale in Autumn on September 30, 2023 and Wine About Winter on February 3, 2023, from 1:00 p.m. to 6:00 p.m.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The Minutes of August 28, 2023, and September 11, 2023, are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Baker. The bills as submitted are authorized for payment.

All ayes
Motion carried.

Code Enforcement Gardner said he was working on an Area Variance from Vivus Technologies. He said he had received a new building permit for Zacher Drive and was discussing with Bergmann and Associates the project submitted by Gretchen Carr for the New York Forward Project.

Fire Chief Jackson said the Department was subject to a New York State Department of Health Ambulance Agency Full-Service Inspection and that he was very happy with the outcome of the inspection. He said they were selected to participate in the Medicare Data Collection Study. Failure to do so would result in a 10% decrease in Medicare Revenue. The data was closed out and was submitted in the past week. The annual Open House will be held on Sunday October 1, 2023, from 11:00 a.m. to 3:00 p.m. with the memorial service held at 9:00 a.m. Fire Prevention week will also be held in the month of October. The Fire/Police Department Ball will be held on November 18, 2023, at the Sacred Heart Club.

Police Chief Draper said the Police Advisory Meeting was held on September 25, 2023. He said the new recruits would be inserted into the October schedule. He said Officer Daly would be returning to the Department for Field Training at the end of October. He said Katherine Valley had

contacted him about sponsoring a grant for the purchase of a new camera system for the basketball courts at Butts Park.

Clerk-Treasurer Burgess thanked the Board for the opportunity for herself and Deputy Clerk-Treasurer Herbert to attend the NYCOM Fall Training School. She said it is a valuable resource to keep informed on new regulations in addition to learning through a classroom setting.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The request made by Cheryl Blanco to make \$25.00 payments on her outstanding water bill is accepted for account number 52-0090300-0, however current bills would need to be paid in full.

All ayes
Motion carried.

Trustee Marciano said she had received outstanding feedback on Officer Meredith, the current School Resource Officer.

Trustee Sherman said she attended the Tree Board Meeting, and it is very well run. She suggested adding alternates for people to move up at the time of resignations. She said the Joint Recreation Commission held a wrap up meeting and it was another successful year.

Mayor Sidari thanked Firefighter Cheverie and his father for assisting with the sound system.

Mayor Sidari opened the seconded public comment period. No interested persons wished to speak.

A motion was made by Trustee Sherman and seconded by Trustee Elliott, the meeting is adjourned at 7:50 p.m. into executive session to discuss a contractual matter.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Sherman. The meeting is reconvened and subsequently adjourned at 8:23 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer

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