

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY DECEMBER 11, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees Marguerite Sherman, Timothy Elliott, Jessica Marciano, and Diana Baker

Fire Chief Mathew Jackson, Police Chief Todd Draper, Code Enforcement Officer Daniel Gardner, and Superintendent of Public Works Jason Watts

Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Mayor Sidari opened the first public comment period. No interested persons wished to speak.

Mayor Sidari said that the Evans Agency had provided a Cyber Security Quote from Beazley. The annual premium would be \$1,623.25.

A motion was made by Trustee Sherman and seconded by Trustee Baker. Mayor Sidari is authorized to sign the Cyber Security quote from the Evans Agency in the amount of \$1,623.25.

All ayes
Motion carried.

Mayor Sidari that local law 214-15, exemptions granted for Senior Citizens, had not been reviewed in quite some time. He asked if either the Town of Ridgeway assessor or Dawn Allen from Orleans County Real property could attend the next meeting on January 8, 2024, to explain the exemption. Clerk-Treasurer Burgess will contact the Town of Ridgeway assessor to see if she can attend the next meeting. The matter was tabled.

Mayor Sidari said that there is a problem with tractor trailers parking on the unnamed road between Pride Pak and the Comfort Inn. Mayor Sidari suggested placing no parking signs in that area. Attorney Brooks said if we want to adopt a no parking local law, he will need a description from the Superintendent of Public Works so the area can be identified. Mayor Sidari said the road should be named and that a public hearing could be held on the no parking zones. Attorney Brooks also mentioned the area behind Rotary Park and E. Center. Trustee Sherman questioned if a no parking zone should also be behind Blissetts. The matter was tabled until legal descriptions could be provided.

Mayor Sidari said that the Equipment BAN was more than what was initially budgeted. He said a budget amendment would need to be made, increasing the appropriation to reflect the correct BAN amount.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Clerk-Treasurer Burgess is authorized to make a budget amendment increasing A3120.2 to \$150,000.00 and increasing A1420.4 to \$119,900.00 to reflect the additional BAN proceeds.

All ayes
Motion carried.

Clerk-Treasurer Burgess said the quote for the new FD6104 Tabletop Inserter for the Clerk's Office had increased, causing the amount to be over what was budgeted by \$360.00. Part of the increase was the cost of adding a one-year warranty to the machine which was an additional \$735.00. The Board agreed that the one-year warranty cost should be removed from the quote.

The Board discussed the properties located at 210 W. Oak Orchard and 232 Park Avenue. Neither property have installed the new Badger Radio Read system as the lines coming into the homes to connect the meter need to be replaced. Trustee Baker asked for a better time frame for when the repairs could be completed. Trustee Elliott suggested increasing the quarterly fee for not having the meter replaced. He asked Superintendent Watts to provide an update before the next budget and that a May 1, 2024, deadline should be given.

A motion was made by Trustee Baker and seconded by Trustee Elliott. The property located at 232 Park Avenue and 210 West Oak Orchard Street have until May 1, 2024, to install the new Badger Radio Read.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The property located at 150 Gulf Street is granted a six-month payment plan on the outstanding amount of \$789.81. Any current bills need to be paid.

All ayes
Motion carried.

The Board discussed formalizing a Village of Medina fee schedule. Examples from other municipalities had been distributed to the Board. Trustee Marciano graciously volunteered to spearhead this task.

A motion was made by Trustee Elliott and seconded by Trustee Baker. The minutes of November 13, 2023, and November 27, 2023, are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The bills as submitted are authorized for payment.

All ayes

Motion carried.

Fire Chief Jackson said the new hires had begun their field training. He said Firefighter Jeff Tuohey had officially retired as of December 4, 2023, after twenty-two years of dedicated service to the Village of Medina. He said G & G Grant Writing would like to apply to the Gary Sinise Foundation for a grant as part of their contract with the Village. The grant would be to apply for a new gear washer as the current washer is no longer functioning and unable to be repaired.

A motion was made by Trustee Sherman and seconded by Trustee Baker. G & G Grant Writing is authorized to apply to the Gary Sinise Foundation for a grant for a new gear washer.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Baker. Mayor Sidari is authorized to call for the Firefighter Civil Service list effective January 2, 2024, with the anticipation of a Firefighter resigning.

All ayes
Motion carried.

Code Enforcement Gardner said he had two site plan reviews, one for Vivus Technologies and the other for the solar panels being placed at the Olde Pickle Factory. Trustee Sherman asked if the patio at Fitzgibbons would be coming down for the winter as it was past the November 15th deadline. Code Enforcement Gardner said he would send a remainder letter.

Police Chief Draper said the epoxy floor was being installed. He said Orleans County would be transitioning to a new CAD/Record Management System and the County is requesting that local agencies contribute \$3,000.00 toward the annual maintenance costs of the new system. Trustee Marciano said she would like to know the total cost of the maintenance per year.

Superintendent Watts said the final leaf pick up was done. He said the power to the new kiosk was hooked up and that lights in the apparatus bays at the fire department had been repaired. He said his department had started cutting down trees. He said the Bates Road Lift Station had been repaired and that they are re-shingling the roof on the Lift Station also.

The Mayor opened the second public comment period. No interested persons wished to speak.

Attorney Brooks requested an executive session.

Mayor Sidari said he had attended a meeting, and the County is suggesting holding shared services meetings. He said a County Wide paid Fire Service had also been discussed.

A motion was made by Trustee Sherman and seconded by Trustee Baker. The meeting is moved into executive session at 8:14 p.m. to discuss collective bargaining negotiations, to discuss potential litigation and to discuss matters relating to the employment history of a particular individual.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The meeting is reconvened and subsequently adjourned at 9:46 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer

DRAFT