

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes June 4, 2024

On **Tuesday June 4, 2024**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Richard Moss, and David Flynn. Chris Goyette was absent. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the March 5, 2024, meeting was reviewed. A motion to approve the minutes was made by Kathy Blackburn seconded by Mary Lewis with a change to the May 7, 2024, minutes and unanimously carried.

Public Hearing- 445 E Center Street-Home Business- A motion was made to open the public hearing at 7:03PM by Mary Lewis and seconded by Kathy Blackburn. All Ayes. Motion carried. No one from the public spoke. A motion was made to close the public hearing at 7:06PM by Kathy Blackburn and seconded by Larissa DeGraw. All ayes. Motion carried.

Old Business

Special Use Permit- 445 E Center Street-Class A Home Business-GH Grooming and Spa- Kathy Blackburn made a motion to approve the special use permit seconded by Richard Moss. All ayes. Motion carried.

Site Plan Review- 320 N Main St- Hartway Motors Chevrolet- The plans have not come from an engineer yet. It will be discussed at the next meeting in July.

Sign Application- 511 Main Street- Premier Cleaning/John Thomas Construction/Thomas Electric-Owner Tom Byrne spoke to the board. The board had a few suggestions for the signs. Combining the electric and construction signs into one. Premier Cleaning cannot have an animated logo, the colors need to fit into the historic district, no qr codes and no advertising. The owner said that he will resubmit the application with new designs for signage. No action was taken.

Sign Regulations- The board discussed setting up a workshop within the next 6 months to review the Village sign regulations.

New Business

Sign Application- 113 W Center St- Hart House Hotel- New sign for coffee business. They will have a 16-inch round projecting sign and vinyl signs on the window and door. The signs will be black and white. A motion was made by Kathy Blackburn seconded by Larissa DeGraw to accept the application. All ayes. Motion carried.

Sign Application- 627 West Ave- Canalside Tattoo- Vinyl decals of business logo going on two of the windows also a sign going above the door. Business is not in the historic district. A motion was made by Mary Lewis and seconded by Larissa DeGraw to accept the application. All ayes. Motion carried.

Other Business **Building Department Report**

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by Mary Lewis, and carried. The next Planning Board meeting is scheduled to be held on Tuesday July 2, 2024, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Long, Secretary