

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON JANUARY 13, 2025, AT 6:00 P.M. IN THE RIDGEWAY TOWN HALL.

Present: Mayor Marguerite Sherman
Trustees Jess Marciano, and Mark Prawel
Superintendent of Public Works Jason Watts
Attorney Matthew Brooks

Excused: Trustees Deborah Padoleski and Diana Baker

Mayor Sherman called the meeting to order at 6:00 p.m.

Mayor Sherman introduced Mr. Rollin Hellner. Mr. Hellner said he would like to sponsor the second Cruisin' in Medina for 2025 with the first car show to be held on Friday May 30, 2025, and ending with the Super Cruise on Main Street on August 27, 2025, with a rain date of September 3, 2025. He said they would like to utilize the Senior Citizen parking lot with the cruises held on Fridays between 5:30 p.m. and 8:00 p.m. He said they would be looking to have a few bands set up throughout the summer, including Highway 31. The matter was tabled until the business meeting.

Mayor Sherman said the position of automatic mechanic had been posted and the Superintendent of Public Works advertised the position. Mayor Sherman said she and Trustee Prawel had sat in on the interview and Superintendent Watts was recommending hiring Dan O'Connor to the position of Automotive Mechanic.

A motion was made by Trustee Prawel and seconded by Trustee Marciano. Daniel O'Connor is appointed to the position of Automotive Mechanic with a start date of February 3, 2025, with a starting salary per the CSEA contract with a seventy-eight-week probation.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Prawel. Resolved, the Village of Medina election will be held at the Senior Citizen Center, 615 West Avenue, Medina, New York on Tuesday, March 18, 2025, and the polls will be open between the hours of 12:00 noon and 9:00 p.m.; and the Village will not hold a registration day, but rather utilize the Orleans County Voter Registration Roll for purposes of the Village election.

All ayes
Motion carried.

A motion was made by Trustee Prawel and seconded by Trustee Marciano. Resolved, Judy Szulis, Linda Deyle, Norma Huth, and Mary Ann Ander and are appointed Inspectors of

Election, with Judy Szulis as Chairperson, and the hourly rates of compensation for the Chairperson and Inspectors will be \$18.00 and \$17.00 per hour, respectively.

All ayes
Motion carried.

Mayor Sherman said the Village had received a grant to install EV Charging Stations. She said this grant would work in conjunction with the New York Forward Grant and these two projects would be working together. She said she, the engineer, and the Department of State discussed the two grants and that the best place would be for these to be placed in the canal basin. She said EB Squared submitted an invoice for their work on the grant in the amount of \$3,750.00 and that this amount would be reimbursed to the Village when the grant funds were received.

A motion was made by Trustee Marciano and seconded by Trustee Prawel. The EB Squared invoice in the amount of \$3,750.00 will be paid out of the contingency account for grant work related to the EV Charging Station.

All ayes
Motion carried.

A motion was made by Trustee Prawel and seconded by Trustee Marciano. The following items are declared surplus and will be auctioned off:

Misc. auto parts -truck and equipment parts to equipment we no longer own
Police vehicle parts- light bar and switches and back seat cage out of old police car
Printer – old map printer
V- body slide spreader- old small truck salter
Concrete barriers -total of 24 barriers from compost facility
Concrete slabs – concrete wall sections from compost facility
Electrical cabinet -left from Pride Pak lift station project that was never used
Septic tank- 500 gallon concrete tank from Boxwood Cemetery shop
Dump box-1 hook truck dump box

All ayes
Motion carried.

Mayor Sherman said the State Comptroller's Office requested that the Village identify the standard workday for various positions held in the Village so that it is documented in the New York State Retirement System.

A motion was made by Trustee Marciano and seconded by Trustee Prawel.

Be It Resolved, that the Village of Medina, location code 40211, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time-keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

TITLE	STANDARD WORK DAY (HRS/DAY)
Police Chief	8 hours
Keyboard Specialist	8 hours
Police Officer	8 hours
Police Lieutenant	8 hours
Clerk-Treasurer	8 hours
Deputy Clerk-Treasurer	8 hours
Fire Chief	8 hours
Fire Lieutenant	8 hours
Fire Captain	8 hours
Fireman	8 hours
Superintendent of Public Works	8 hours
Code Enforcement Office	8 hours
Account Clerk	8 hours
Senior Account Clerk	8 hours

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Prawel. The Mayor is authorized to sign the three year agreement with the members of the CSEA, retroactive to June 1, 2024.

All ayes
Motion carried.

A motion was made by Trustee Prawel and seconded by Trustee. The resignation of Dustin Wells is accepted with an effective date of January 6, 2025.

All ayes
Motion carried.

Mayor Sherman said at the December 16, 2024, meeting, \$742.00 had been accepted in donations for the Wreaths Across America Program. She said additional donations totaling \$6,126 had been received.

A motion was made by Trustee Marciano and seconded by Trustee Prawel. The total donations received in the amount of \$6,868.00 are accepted for the Wreaths Across America Program and will be used to purchase Wreaths for the 2025 event.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Prawel.
Mayor Sherman is authorized to call for the Police Officer Civil Service list.

All ayes
Motion carried.

Mayor Sherman said there would be a special meeting held on January 28, 2025, at 4:00 p.m. in City Hall where the board will immediately move into executive session to conduct Police Officer interviews.

Mayor Sherman said Wine about Winter is scheduled to be held on February 1, 2025, from 1:00 p.m. to 6:00 p.m.

A motion was made by Trustee Marciano and seconded by Trustee Prawel. The meeting is adjourned at 6:29 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer